IGNITE
TXUMC YOUTH RETREAT

Counselor Instructions

Where: Carolina Creek Retreat Center, Huntsville

When: February 22-24

Cost: No cost to you!

Deadline to register is Sunday, January 13

Please complete all forms and returned them to Ruth Ann Person or the church office.

The Theme for this year is centered around community and how we do life together. This is a weekend that involves youth and youth workers from all over the Texas Annual Conference.

Any questions regarding this weekend, call Ruth Ann Person 936-697-9097.

Counselor & Staff Application/Registration Form - fill out completely; print or type. Black ink only
Staple a copy of both sides of health insurance card to this form

Full legal name:_____ _____ _____
Last First Middle

_____ _____ _____ _____
Preferred name Male/Female Driver License # State

Home address:_____ City:_____

State:_____ Zip:_____

Birthdate:_____ Home phone:( )_____ Work phone:( )_____

Cell phone:( )_____ Email: _____ Adult T-shirt size: _____

Emergency contact name:_____ _____ _____ _____
Relationship Day phone # Night phone #

Name of Employer & Work Address:_____

Church membership: _____ _____ _____
Name of Church City District

Areas of church leadership/involvement:_____

Date Safe Sanctuary Certified_____ Date of last Tetanus immunization: _____

Name & phone # for reference check:_____

Please indicate any emotional, behavioral, physical disabilities, allergies, restrictions or medications which may require special awareness_____

Physician:_____ Physician's phone #: ( )_____

_____ _____ ( )_____
Health Insurance Carrier Policy # Phone #

Have you ever been charged or convicted of a felony crime, including deferred adjudication probation? Yes / No If yes, explain:_____

I prefer to serve with: _____Jr high students _____ Sr. High Students ____ Doesn't matter to me (place me where needed)

Media Consent: I consent to the collection and use of my personal images by photography or video recording at TXCUMC events. I acknowledge these images may be used on the TXCUMC website, newsletters, publications, and social medial accounts. I understand that no personal information, such as names, will be used in any publications unless express consent is given.

Code of Conduce: As a representative of Christ and of The United Methodist Church, we, the participants of TXCUMC events, take seriously our responsibility to care for one another. This code represents affirmation of our concern for the well-being of the total community. We covenant with each other to insure the safety of all, to make our time together most meaningful, and to care for the facility which we share.

1. Anything considered illegal under civil and criminal law in Texas is illegal for participants of any TXCUMC event. This includes drug possession and use, alcohol consumption and possession by a minor, possession of firearms, weapons or fireworks, etc. Tobacco use is not allowed for minors and discouraged for adults.
2. Dress should be appropriate for a co-ed Christian environment.
3. All participants are expected to participate in the event in full and be at designated places at all times.
4. Visitation between males and females will be in designated areas ONLY.
5. We will respect the person, equipment, and property of others as well as the public and private properties (living areas, meeting rooms, etc) in use during the event
6. Any accidental damage to the property of the event location will be billed to the local church and will be the responsibility of the persons who caused the damage. Intentional damage is subject to additional penalties.
7. Cell phones, radios, CD players, Mp3 players, etc. may used during free time, pending approval from their church's coordinator and do not disturb others.

I understand that violations of this covenant and/or other inappropriate behavior could require disciplinary action for youth and adults. Decisions about appropriate disciplinary action will be made by the adult group leaders and TXCUMC leadership. TXCUMC reserves the right to call parents/guardians or to dismiss any person who breaks this code of conduct and send them home at their own expense. I understand that the Texas Annual Conference of the United Methodist Church will not be held responsible for any costs incurred due to medical treatment that is necessary, nor from any damages to any property while at the event, but will be the responsibility of the individual.

Signature:_____ **Date:**_____

Pastor's Signature:_____ **Date:**_____

My signature indicates recommendation of applicant for counselor based on personal knowledge of him/her and their qualifications. My signature also confirms applicant is **Conference Safe Sanctuary Certified.**

Carolina Creek Expectations

(Please initial each item and sign at the bottom)

_____ 1) **Food** - Carolina Creek does not allow any food (gum, candy, or drinks) in any lodge, cabin or outside of the Dining Hall. All outside food brought to Carolina Creek must be prepackaged and vacuumed sealed. The only exception to this rule is in the Adult Guest Lodge. If your Recreation games include food or other messy elements, then these games may only be played in a field designated by Carolina Creek.

_____ 2) **Vehicles** - **All vehicles must remain in the assigned parking lot. Other than entrance and exit, use of private vehicles on Carolina Creek property is prohibited. This is to respect other groups, provide safety for our guests, and provide a clear path for all emergency vehicles.**

_____ 3) **Golf Carts** – Carolina Creek does not rent golf carts, however groups can rent golf carts from a company to be dropped off and used during your event. Golf carts must be driven by guests over the age of 18 with a current driver's license. Please keep golf carts on pavement, sidewalks, or gravel paths.

_____ 4) **Bicycles & Scooters** – Guest who bring a personal mode of transportation (bicycles, scooters, strollers, skateboards, etc....) must wear a helmet at all times and must not park them in parking lots, sidewalks, or building entrances.

_____ 5) **Clothing** – Carolina Creek allows sturdy sandals with a secure heel strap to walk around camp; i.e....chacos, tivas, keens. However, Carolina Creek does require guests to wear close-toed shoes at our adventure activities; includes but is not limited to: High ropes, archery. At water activities, ladies must wear a 1 piece bathing suit or wear a dark t-shirt over a 2-piece suit, and men may not wear speedos.

_____ 6) **Insurance** - All individuals attending Carolina Creek must be covered by health and accident insurance, or if uninsured, must print "SELF-PAY" and sign the medical information section on the waiver. The camp does not provide insurance and it is up to group or organization to provide us with a certificate of insurance for the group.

_____ 7) **Emergencies** - Injuries and accidents must be reported to the Carolina Creek Camp Staff. Make certain you have identified any persons on medication, with medical conditions, and allergies to medicine or insects. Each Group should **bring one person with current CPR & First Aid training** to dispense medications and provide for the medical needs of the group.

_____ 8) **Adult Leaders** - Although Carolina Creek does provide program staff for various activities, each organization using the camp facility must provide their own adult leaders with a ratio of one (2) adult (of at least 18 years of age and not including high school students) per lodging room. The adult leaders are responsible for the supervision and behavior management of all participants for the entire weekend.

_____ 9) **Waterfronts, Pools, and Ropes Courses** - There are to be no activities at the waterfronts, pools, or ropes courses unless certified Carolina Creek staff personnel are present.

_____ 10) **Noise Control** - We have neighbors. They will call local law enforcement if your group is loud before 8:30am or after 9:30pm. If law enforcement arrives, the staff of Carolina Creek has no control over their decisions. Therefore, we do everything possible to keep them from coming to interrupt your program. Carolina Creek staff has the authority at any time to control the noise if necessary.

_____ 11) **Sleeping Areas** - Boys and girls are not allowed in each other's cabins or individual sleeping rooms/areas. Cabin-raids are not permitted as this behavior usually results in property damage or personal injury. Campers may not be in a cabin living area without their supervising adult.

_____ 12) **Linens and Personal Items** - All groups must provide their own linens, pillows, and toiletries. The Adult Guest Lodge provides linens and bath towels.

_____ 13) **Security and Loss of Belongings** - Carolina Creek is not responsible for belongings, equipment, displays, supplies, written materials, or any other items left unattended. You are responsible for securing and safeguarding your equipment and belongings at all times.

_____ 14) **Alcohol/Smoking/Illegal Drugs/Pets** - The use of alcohol, tobacco, and illegal drugs by individuals or groups is strictly prohibited on all Carolina Creek property. Guests/participants are not allowed to bring pets with them to Carolina Creek.

_____ 15) **Grounds, Campfires, Fireplaces & Fireworks** - Grounds must be kept free from litter and damage. Campfires may be built only in approved fire ring by Carolina Creek staff. Only Carolina Creek personnel are authorized to start fires in the indoor fireplaces. You have to bring your own synthetic or artificial wood fire logs for the indoor fireplaces at Lakeview. Please do not ever leave indoor or outdoor fires unattended. Fireworks are strictly prohibited at Carolina Creek.

_____ 16) **Damage** - Immediately report any damages to buildings, property or equipment. Carolina Creek property, equipment, and facilities are inspected after each guest stay. Damages and losses are billed accordingly. Your group assumes full responsibility for returning Carolina Creek property to its original condition.

_____ 17) **Cleaning** - Cabins are to be left in a reasonably clean condition. Specifically, floors should be swept, trash emptied, and counters/sinks wiped clean. Brooms and cleaning supplies are stored in each cabin. Please advise camp Staff if you cannot locate these items. If there is a need for extensive cleaning; i.e.... carpets, your group will be charges accordingly.

_____
Name

_____
Signed

____Texas Conference - Ignite Retreat __
Group

_____
Dated

Carolina Creek Christian Camps
Participation Agreement & Waiver

Name of Camp Participant _____

_____ I am above the age of 18 and am signing this agreement as the camp participant.

_____ I, _____, am the parent/legal guardian of the came participant, a minor. I hereby acknowledge that said minor is presently under my care, custody, and control. I hereby give my child my permission to attend Carolina Creek Christian Camps.

Furthermore, I consent to give my child permission to participate in all activities including, but not limited to, climbing, low rope elements, high rope elements, swimming, boating, diving, blobbing, water-zip, water toys, water park, the pillow, other water activities, kayaking, canoeing, archery and riflery, fishing, volleyball, basketball, zip lining, and all indoor and outdoor events and activities. I understand all activities are optional and that my child or I have voluntarily applied to participate in the events and activities of the Camp. I understand the foregoing activities and all other events, hazards or exposures connected with the Camp and the indoor and/or outdoor activities, involve risk of harm and that accidents or illness can occur in places without medical facilities, physicians, or surgeons. **I am aware of the risks and damages inherent with those activities and I knowingly and willingly assume the risk of injury.**

Medical Information

Participant Name: _____

Group/Session Name: _____

Mailing Address: _____ Email: _____

City: _____ State: _____ Zip: _____

Date of Birth: _____ Phone: _____

Person to notify in case of an emergency: _____

Phone number(s) of emergency contact person: _____

Name of doctor and phone number: _____

General Health Information: Do you currently have any of the following?

1. Recent serious injury: Y ☐ N ☐ _____
2. Recent surgery: Y ☐ N ☐ _____
3. Allergies to medications: Y ☐ N ☐ _____
4. Food Allergies: Y ☐ N ☐ _____
5. Asthma: Y ☐ N ☐ _____

If yes to any of the above, please describe: _____

_____

7. Do you take any medications regularly? Y ☐ N ☐ If so please list here: _____

_____ (All medications must be in originally labeled containers)

8. If yes, will you have these with you? Y ☐ N ☐ _____
9. Your camper must have received all vaccinations required to enter school in the state of Texas in order to attend camp. Has your camper received all of these required vaccinations? Y ☐ N ☐
10. Date of last Tetanus Shot _____
11. Add any other necessary medical information: _____

_____ (Attach separate sheet if needed)

12. I give permission for my camper to receive age appropriate over the counter medication. Y ☐ N ☐

Insurance Information:

1. Medical Insurance Company: _____
2. Plan or Group Number: _____
3. Insured Name: _____
4. Insured I.D. # or Member #: _____
5. Insurance Company Phone Number: _____
6. Insurance Company Address: _____

* You may copy both sides of your insurance card and attach it if it includes all of the above information.

Authorization for Emergency Medical Treatment

I have listed above my or my child's physical conditions or medical problems that may need attention and all medications regularly used by myself or said minor. I understand failure to disclose medical information/condition may result in dismissal from Carolina Creek Christian Camps. In case of the illness of myself or my child, Carolina Creek Christian Camps will try to notify whoever is listed as the emergency contact person. In the event there arises a medical emergency concerning myself or my child, at a time where the emergency contact cannot be notified, I authorize Carolina Creek Christian Camp to consent to any necessary X-ray examination, anesthetic, medical or surgical diagnosis or treatment, or hospital care. **I hereby consent and give my permission to the Carolina Creek Christian Camps staff or any attending physician to make such decisions and to perform such medical treatments and/or surgery upon myself or my child that may, in their sole discretion, be necessary and proper under the circumstances.**

General Release and Waiver of Liability

I DO RELEASE, ACQUIT, DISCHARGE, AND COVENANT TO HOLD HARMLESS CAROLINA CREEK CHRISTIAN CAMP STAFF, PERSONNEL, OR ANY OF ITS REPRESENTATIVES FROM ANY ACTIONS, DAMAGES, OR LIABILITIES ARISING OUT OF ANY INJURIES OR PROPERTY DAMAGE SUSTAINED DURING THE PARTICIPATION IN THE CAMP AND/OR RESULTING FROM THE TREATMENT OF ANY ILLNESS, SICKNESS, OR ACCIDENT, INCURRED BY MYSELF OR MY CHILD DURING HIS/HER STAY AT CAROLINA CREEK CHRISTIAN CAMP, EVEN IF SUCH INJURIES OR DAMAGES ARE CAUSED IN WHOLE OR IN PART BY THE NEGLIGENCE (BUT NOT GROSS NEGLIGENCE OR RECKLESSNESS) OF CAROLINA CREEK CHRISTIAN CAMP, ITS OFFICERS, AGENTS, EMPLOYEES OR PARTICIPANTS.

In consideration for being permitted to attend Carolina Creek Christian Camp and participate in the activities conducted by the Camp, I, on behalf of myself, my child, my legal representatives, heirs and assigns, ***do hereby release, waive, and forever discharge Carolina Creek Christian Camps and its officers, employees, volunteers, and agents, of and from any and all loss, damage, claim, demand, action or right of action, of whatever kind or nature, either in law or in equity arising from or by reason of any bodily injury or personal injuries known or unknown, death or property damage resulting or to result from any accident that may occur as a result of my or my child's participation in the camp activities or any activities in connection with the Carolina Creek Christian Camps, whether or caused in whole or in part by the negligence (but not gross negligence or recklessness) of Carolina Creek Christian Camps, its officers, agents, employees or participants.***

Miscellaneous Provisions

I, personally, and on behalf of my child (if child is the camp participant), hereby give Carolina Creek Christian Camps permission to use my and/or my child's name, photograph, quotations and likeness in any advertisements or promotions performed in connection with the camp and agree that neither I nor my child shall be entitled to any compensation for such use.

I agree that this release, waiver, and indemnity agreement is intended to be as broad and inclusive as permitted by the laws of the State of Texas, and that if any portion of this agreement is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

Carolina Creek Christian Camps is authorized to provide or obtain medical care for me or the child, as it deems appropriate, and to exchange medical information with third party care givers.

To the extent a claim asserted against a Released Party by a camper or other visitor or Parent shall be brought exclusively in Walker County, Texas, and the laws applicable thereto shall be those of the State of Texas, not including those laws which may apply the laws of another jurisdiction.

This Agreement may be amended only by a written instrument, signed by the parties hereto.

This Agreement is intended to be binding upon my, and the child's, heirs, estates, executors, guardians, administrators, legal representatives and assigns.

X _____

Adult Participant or Parent/Guardian Signature

Printed Name and Address of Signatory:

_____

_____

_____

Date: X _____ _____